



Salt Lake City Department of Public Utilities
Storm Water Division
1530 S. West Temple
Salt Lake City, Utah 84115

Stormwater Discharge Permit for Construction Activities

Notice of Intent – Annual Renewal

CITY-OWNED PROJECTS

Date (Internal SLCDPU Only): _____

Public Utilities Permit No. (PUT#): _____

Annual Expiration Date: _____

Submission of this Notice of Intent (NOI) Renewal form constitutes the understanding that the party(s) identified in Section I of this form intends to continue to be authorized under Salt Lake City's Construction Activities City Discharge Permit (SW _____) for another year. If the project anticipates continuing beyond this year, the permit must be renewed again prior to the annual expiration date of the original permit. As a Permittee, this renewal obligates such dischargers to comply with all the terms and conditions of Salt Lake City's Storm Water Ordinance Title 17.84 and the State of Utah UPDES Construction General Permit (UTRC00000). If the State of Utah (DWQ) updates the UPDES permit as part of the 5-year permit cycle for those permits, then as Permittee it is necessary that the owner/operator adhere to all new requirements of the State permit and adjust all plans to meet those updated requirements. Instructions for SLCDPU form submittal and fee payment are provided on Page 2 of this form.

- ☐ Check this box to confirm that no changes to original Permittee's Owner and Operator (Section I), or SWPPP Coordinator (Section III) have occurred. If any changes have occurred, please fill out the appropriate sections below to reflect the new roles of the respective party. **Always fill out Section II (Site Information) and sign Section IV.**

I. OWNER INFORMATION:

Name (Owner): _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____

Email: _____

OPERATOR INFORMATION:

Name (Operator): _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____

Email: _____

*If you have more co-permittees than space allows on this form, please use back of page.

II. SITE INFORMATION:

Name (Facility/Project): _____

Address: _____

City: _____ State: _____ Zip: _____

Site Contact Person: _____ Phone: _____

Email: _____

III. SWPPP COORDINATOR:

Name of the contact person responsible for overseeing implementation and coordination of the SWPPP on behalf of the Owner/Operator if different from the Owner/Operator contact:

Name: _____ Company: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

IV. CERTIFICATION

I certify under penalty of law that I am duly authorized to sign this NOI Renewal, and that I have read and understand the Part 1 eligibility requirements for coverage under the UPDES CGP for storm water discharges from construction activities. I further certify that to the best of my knowledge, all discharges and BMPs that have been scheduled and detailed in a storm water pollution prevention plan will satisfy requirements of this permit. I understand that continued coverage under this permit is contingent upon maintaining eligibility as provided herein.



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I certify under penalty of law that this document and all attachments were prepared under the direction or supervision of those who have placed their signature(s) below, in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

If the SLC permit has already expired, then construction activities shall not continue until the Operator has officially renewed a SLC Construction Activities Discharge Permit. The state permit (U-CGP) must remain current for the life of this SLC permit.

Operator/Contractor: (name and signature of the Operator)

Printed Name: _____

Signature: _____

Date: _____

Fee: Amount of Permit Fee Enclosed: \$ _____

Who must file for a Notice of Intent for Permit Renewal (NOI-R) form?

- (a) Operator: The party that has the day-to-day operational control of the project and site activities and ensures compliance with this permit.

Where to file Notice of Intent for Permit Renewal (NOI-R) form:

In order to renew this permit, it is required that all fees incurred by the project (specifically those that are assessed to the PUT# issued for Stormwater Quality permitting) must be paid at the time of (or prior to) permit renewal. As such, the owner/operator is encouraged to check with SLCDPU prior to making payment in order to confirm the total amount due for all outstanding fees (so as to avoid payment denial for unanticipated fees). Contact Contracts at 801-483-6727 to inquire about fees. Otherwise, an invoice will be sent upon processing of the NOI-Renewal which will list all fees due.

If submitting electronically, the *NOI-Renewal* form must be emailed to: StormwaterQuality@slc.gov. Instructions for fee payment will be provided upon receipt and processing of the *NOI-R*.

If submitting hardcopy, send *NOI-R* with fee payment to the following address:

**Salt Lake City Corporation
Department of Public Utilities
Attention: SLCDPU Stormwater Quality
1530 South West Temple
Salt Lake City, UT 84115**

Annual Permit Renewal Fee: \$132

MAKE CHECKS PAYABLE TO: Salt Lake City Department of Public Utilities